

Business Use of Automobile

	Vehicle #1	Vehicle #2	Vehicle #3
Year of Vehicle			
Make of Vehicle			
Model of Vehicle			
Own or Lease?			
Odometer Reading: (estimate if necessary)			
Beginning of the year >			
End of the year >			
Business Miles:			
Personal Miles			
Total of All Miles	-	-	-
(Total of Business and Personal Miles)			

Questions

Do you keep a written record of the business use of these vehicles?

This is not entirely necessary for a tax deduction if other corroborating evidence exists, but I do need to answer this question on the tax return.

Written Record? Yes / No >>>

Vehicle #1	Vehicle #2	Vehicle #3

When were these vehicles first used for business?

Date >>>

Vehicle #1	Vehicle #2	Vehicle #3

If you paid interest during the year on a loan to purchase these vehicles,

How much Interest ? >>>

Vehicle #1	Vehicle #2	Vehicle #3

Did you sell or trade these vehicles?

Yes / No >>>

Vehicle #1	Vehicle #2	Vehicle #3

Complete the following schedule only if we have been (or will be) depreciating your vehicle instead of using the mileage method.

Vehicle Information - Actual Costs

	Vehicle #1	Vehicle #2	Vehicle #3
Fuel			
Oil Changes			
Repairs			
Tires			
Insurance			
Loan Interest			
Registration			
Inspection			
Other:			